

BUFFALO RIDGE METROPOLITAN DISTRICT

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GREENWOOD VILLAGE, CO 80111
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NOTICE OF SPECIAL MEETING AND AGENDA

DATE: Tuesday, November 29, 2022

TIME: 6:00 p.m.

LOCATION: Microsoft Teams

You can attend the meetings in any of the following ways:

- 1. To attend via Microsoft Teams Videoconference, obtain a link to the videoconference.

ACCESS: https://teams.microsoft.com/l/meetup-join/19%3ameeting_NDQ1YmEzNjAtNmEyMi00ZGEyLWFkZmYtMDUzMjYzNGZjNWl0%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%22d42bab28-fbd8-4e65-a395-965cf9ef152f%22%7d

- 2. To attend via telephone, dial 1-720-547-5281 and enter the following additional information: Conference ID: 166 970 018#

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Michaela Smith	President	May, 2023
Charles Foster	Vice President	May, 2025
Robert Kastelitz	Secretary/Treasurer	May, 2023
Russ Watterson, Jr.	Assistant Secretary	May, 2025
John Fair	Assistant Secretary	May, 2023

I. ADMINISTRATIVE MATTERS

- A. Call to order and approval of agenda.
- B. Present disclosures of potential conflicts of interest.
- C. Confirm quorum, location of meeting and posting of meeting notices.
- D. Public Comment.

Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

II. CONSENT AGENDA

- A. Review and consider approval of minutes from the September 7, 2022 regular Board meeting (enclosed).
- B. Review and Consider Ratifying Approval of Interim Claims and Current Claims (enclosed).
- C. Consider adoption of Resolution No. 2022-11-__ Regarding 2023 Annual Administrative Matters (enclosed).
- D. Consider approval of 2023 insurance renewal. Consider adoption of documents needed to obtain or maintain insurance coverage through the Colorado Special Districts Property and Liability Pool or T. Charles Wilson Risk Management and authorize membership in the Special District Association (enclosed).

III. STATUS OF PUBLIC INFRASTRUCTURE PROJECTS

- A. 120th Avenue (Chambers to High Plains Pkwy.) Design and Construction (enclosed)
- B. Other.

IV. FINANCIAL MATTERS

- A. Review and Accept September 30, 2022 Unaudited Financial Statements and November 2022 Cash Position Report (enclosed).
- B. Conduct Public Hearing to consider amendment of the 2022 Budget. If necessary, consider adoption of Resolution No. 2022-11-__ to Amend the 2022 Budget (enclosed).
- C. Conduct Public Hearing on the proposed 2023 Budget (enclosed) and consider adoption of Resolution No. 2022-11-____ to Adopt the 2023 Budget and Appropriate Sums of Money and Set Mill Levies (enclosed).
- D. Authorize District Accountant to prepare the DLG-70 Certification of Tax Levies form for certification to the Board of County Commissioners and other interested parties.
- E. Appointment of Board member to sign the DLG70 Certification of Tax Levies.
- F. Consider approval of engagement letter with Fiscal Focus Partners to prepare the 2022 Audit (enclosed).

- G. Consider approval of Resolution regarding 2023 System Development Fees (enclosed).

V. ATTORNEY MATTERS

- A. Consider adoption of Resolution No. 2022-11-__ Calling a Regular Election for Directors on May 3, 2022, appointing the DEO and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election (enclosed). Self-Nomination and Acceptance Forms are due by February 24, 2022. Discuss need for ballot issues and/or questions.
- B. Consider adoption of Resolution No. 2022-11-___, Resolution of Intent Regarding Bond Refinancing (enclosed).
- C. Other.

VI. MANAGER MATTERS

- A. Consider approval of CliftonLarsonAllen LLP related statement(s) of work (enclosed).
- B. Other.

VII. DIRECTOR MATTERS

- A. Other.

VIII. OTHER BUSINESS

- A. Other

IX. ADJOURNMENT

There are no regular scheduled meetings in 2022.