

# BUFFALO RIDGE METROPOLITAN DISTRICT

8390 E. CRESCENT PKWY., STE. 300  
GREENWOOD VILLAGE, CO 80111  
Phone: 303-779-5710 Fax: 303-779-0348  
[www.buffaloridgemd.org](http://www.buffaloridgemd.org)

## **NOTICE OF SPECIAL MEETING AND AGENDA**

**DATE:** Wednesday, July 3, 2024

**TIME:** 6:00 p.m.

**LOCATION:** Via Microsoft Teams

**ACCESS:** To attend via Microsoft Teams Videoconference, use the below link:

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_MThmZTU3NTMtZTdMi00YTRhLWI1YjltYmJmNjg3OTBiOTli%40thead.v2/0?context=%7b%22id%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22oid%22%3a%22d42bab28-fbd8-4e65-a395-965cf9ef152f%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_MThmZTU3NTMtZTdMi00YTRhLWI1YjltYmJmNjg3OTBiOTli%40thead.v2/0?context=%7b%22id%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22oid%22%3a%22d42bab28-fbd8-4e65-a395-965cf9ef152f%22%7d)

To attend via telephone, dial 720-547-5281 and enter  
Conference ID 990 140 100#:

<b><u>Board of Directors</u></b>	<b><u>Office</u></b>	<b><u>Term Expires</u></b>
Michaela Smith	President	May, 2027
Dawn McLellan	Secretary	May, 2027
Charles Foster	Treasurer	May, 2025
Gena Moreno	Assistant Secretary	May, 2027
John Fair	Assistant Secretary	May, 2025

### **I. ADMINISTRATIVE MATTERS**

- A. Call to order and approval of agenda.
- B. Present disclosures of potential conflicts of interest.
- C. Confirm quorum, location of meeting and posting of meeting notice.
- D. Public Comment.

Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

**II. CONSENT AGENDA**

- A. Review and consider approval of Minutes from the November 8, 2023 Regular Board meeting (enclosure).
- B. Ratifying Approval of Interim Claims totaling \$3,033,348.00 (enclosure).
- C. Ratify Entitlement and Engineering Solutions, Inc. (EES) Amendment No. 2 for Civil Engineering and Design for E. 120<sup>th</sup> Avenue Roadway Widening, Water, Irrigation, Forecemain & Sanitary Sewer Realignment and Improvements between I-76 and Buckley Road - \$60,000 (enclosure).

**III. STATUS OF PUBLIC INFRASTRUCTURE PROJECTS**

- A. 120<sup>th</sup> Avenue (Chambers to High Plains Pkwy.) Design and Construction.

**IV. FINANCIAL MATTERS**

- A. Review and consider acceptance of May 31, 2024 Unaudited Financial Statements, Schedule of Cash Position, Schedule of Property Tax Collections and current claims (enclosure).
- B. Consider approval of 2023 Audit (enclosure).

**V. LEGAL MATTERS**

- A. Legislative Memo (enclosure).
- B. Consider approval of assignment of contract with Entitlement and Engineering Solutions, Inc to K2 Civil Consultants (enclosure).

**VI. COVENANT ENFORCEMENT / DESIGN REVIEW**

**VII. CONSTRUCTION MATTERS**

**VIII. MANAGER MATTERS**

- A. Review and discuss Offer to Lease of Township 2 South, Range 66 West 6<sup>th</sup> P.M., Section 6: NE/4 with PDC Energy, Inc. (enclosure).
- B. Review of 2023/2024 System Development fees and consider increase (enclosure).
- C. Discuss statutorily required documents posted on website and consider remediation services.
- D. Delegate Website Compliance Coordinator.
- E. SDA Conference – September 10-12, 2024, Keystone, CO.

**IX. DIRECTOR MATTERS**

**X. OTHER BUSINESS**

**XI. ADJOURNMENT**

**The next regular meeting is scheduled for September 4, 2024 at 6:00 p.m. via MS TEAMS.**