

**BUFFALO RIDGE METROPOLITAN DISTRICT**

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**NOTICE OF SPECIAL MEETING AND AGENDA**

**DATE:** Wednesday, November 8, 2023

**TIME:** 2:00 p.m.

**LOCATION:** Microsoft Teams

You can attend the meetings in any of the following ways:

- 1. To attend via Microsoft Teams Videoconference, obtain a link to the videoconference:

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_MjgyNGY0M2MtMzMwZi00OTlxLWE4MjltNGViY2YwMjljZTQ0%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%22d42bab28-fbd8-4e65-a395-965cf9ef152f%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_MjgyNGY0M2MtMzMwZi00OTlxLWE4MjltNGViY2YwMjljZTQ0%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%22d42bab28-fbd8-4e65-a395-965cf9ef152f%22%7d)

**ACCESS:**

- 2. To attend via telephone, dial 1-720-547-5281 and enter the following additional information: Conference ID: 886 510 000 #

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Michaela Smith		May, 2027
Dawn McLellan		May, 2027
Charles Foster		May, 2025
Gena Moreno		May, 2027
Vacant		May, 2025

**I. ADMINISTRATIVE MATTERS**

- A. Call to order and approval of agenda.
- B. Present disclosures of potential conflicts of interest.
- C. Confirm quorum, location of meeting and posting of meeting notices.

D. Acknowledge the resignation of Russell Waterson, Jr. effective May 17, 2023 (enclosure).

E. Consider appointment of John Fair to fill the vacancy (enclosure).

F. Election of Officers

President \_\_\_\_\_

Treasurer \_\_\_\_\_

Secretary \_\_\_\_\_

Assistant Secretary \_\_\_\_\_

Assistant Secretary \_\_\_\_\_

G. Public Comment.

Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

## II. CONSENT AGENDA

A. Review and consider approval of minutes from the May 3, 2023 Regular Board meeting (enclosure).

B. Review and Consider Ratifying Approval of Interim Claims and Current Claims (enclosure).

C. Consider adoption of Resolution No. 2023-11-\_\_ Regarding 2024 Annual Administrative Matters (enclosure).

## III. STATUS OF PUBLIC INFRASTRUCTURE PROJECTS

A. 120<sup>th</sup> Avenue (Chambers to High Plains Pkwy.) Design and Construction.

## IV. FINANCIAL MATTERS

A. Review and consider approval of September 30, 2023 Unaudited Financial Statements (to be distributed).

B. Conduct Public Hearing to consider amendment of the 2023 Budget. If necessary, consider adoption of Resolution No. 2023-11-\_\_ to Amend the 2023 Budget (enclosure).

C. Conduct Public Hearing on the proposed 2024 Budget and consider adoption of Resolution No. 2023-11-\_\_ to Adopt the 2024 Budget and Appropriate Sums of Money and Set Mill Levies (enclosure).

- D. Authorize District Accountant to prepare the DLG-70 Certification of Tax Levies form for certification to the Board of County Commissioners and other interested parties.
- E. Consider approval of Engagement Letter with Fiscal Focus Partners to prepare the 2023 Audit (enclosure).

**V. ATTORNEY MATTERS**

- A. Discuss and consider adoption of Resolution Excluding Worker’s Compensation (to be distributed).

**VI. COVENANT ENFORCEMENT / DESIGN REVIEW**

**VII. CONSTRUCTION MATTERS**

**VIII. MANAGER MATTERS**

- A. Discuss and consider approval of 2024 insurance renewal. Consider adoption of documents needed to obtain or maintain insurance coverage through the Colorado Special Districts Property and Liability Pool and T. Charles Wilson Risk Management and authorize membership in the Special District Association (enclosure).
- B. Consider approval of CliftonLarsonAllen LLP Master Service Agreement and related Statement(s) of Work (enclosure).

**IX. DIRECTOR MATTERS**

**OTHER BUSINESS**

**ADJOURNMENT**

**The next regular scheduled meeting is January 3, 2024 at 6:00 p.m.**